

Mits MATS

Address: _____
Mobile: _____ , Email: _____

WORK EXPERIENCE

April 2014 – April 2015	Mats Collage, Tokyo, Japan
	Position: Teaching assistant <u>Responsibilities:</u> Research assistant, student administrator, lecturing, exam marking
April 2012 – March 2014	Mats Restaurant, Tokyo, Japan
	Position: Waitress, Cashier, Kitchen hand, training staffs <u>Responsibilities:</u> Customer service, waitressing, open/close restaurant

VOLUNTEER

September 2012 – March 2014	Mats Collage, Tokyo, Japan
	Position: Volunteer teacher of basketball Held lessons of large groups (30+), monitored progress

EDUCATION

QUALIFICATION	PLACE	DURATION
Bachelor's Degree	Mats UNIVERSITY Computer Science Tokyo, Japan	2 years April 2012 – March 2014
High School Diploma	Mats Senior High School Tokyo, Japan	3 years April 2009 – March 2012

AWARDS

Scholarship	Mats Scholarship (Mats University)	April 2012 – March 2014
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SKILLS

Languages	Japanese , intermediate English
Software	MS-office: Word, Excel, Powerpoint
Driving	Full licence-International, Valid in NZ

REFERENCES

References available upon request.